



BUSINESS MAIL

In order to come close to customers' needs, TDT opted for a document filing system fully integrated with management tools.

We are then able to provide invoices and credit notes in an electronic (Pdf) format, with e-signature and related time-frame.

A customer having access to the system can visualize, verify, print and file such documents and later on save them either in paper or electronic format.

After receiving a notification mail to the required address (through a dedicated account within Business Mail System), customers will be able to download invoices and credit notes.

All documents will remain available to customers for one year within Business Mail System.

According to Italian Tax Authority (DPR 4145/200, sez. III comma I – Ris.n. 107/2011) customers have to provide a specific written acceptance to the above procedure.

In case of non-acceptance, all documents will continue being sent out through Postel, as it happens today.

The form for Service acceptance can be downloaded through our web site www.tdt.it, under menu Documents – Administrative Services – Business Mail and has to be returned to TDT via mail to the address business.mail@tdt.it.

Our Invoicing Dept is at your complete disposal for any additional detail you might require.

Terminal Darsena Toscana srl

